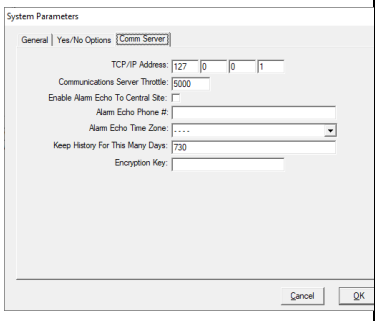
Backup Checklist & Archive Management

Program/ PC Identity	Performed By/ Frequency	Folder Name	File Names	Done
WinDSX Comm Server Access Version	WinDSX DataBase at Comm Server. Runs Daily	\WinDSX on Comm Server	All pertinent files are backed up at Comm Server.	
WinDSX SQL - Comm Server SQL Version	External to DSX. Shared Folder: Daily Not Shared: Backup after configuration changes.	\WinDSX on Comm Server	Backup All subfolders on Comm Server + \WinDSX\DSXKeyData.xml +\WinDSX\Sys.mdb	
WinDSX SQL - HSCS Backup Comm Server	External to DSX. Shared Folder: Daily Not Shared: Backup after configuration changes.	\WinDSX on HSCS Comm Server	Backup All subfolders HSCS Comm Server + \WinDSX\DSXKeyData.xml \WinDSX\Sys.mdb	
SQL Server	External to DSX	Management Studio	AcsData & AcsLog	
Shared WinDSX Data Folder (not Comm Server)	External to DSX. Should be backed up daily.	All subfolders inside \WinDSX	All files in all subfolders.	
WinDSX Client	External to DSX. Backup after configuration changes	\WinDSX folder on Client PC	\WinDSX\Sys.mdb \WinDSX\RunData\Ws_Settings.txt \WinDSX\RunData\DB_Settings.txt	
PC Master	External to DSX Backup after configuration changes	\PCMaster	\PCMaster\pcmini.txt \PCMaster\config\startup options.txt	
DSX L85	External to DSX Backup after configuration changes	\DSX_L85	\DSX_L85\SoftIO.mdb \DSX_L85\Config\apmcf.255.255.txt \DSX_L85\Config\startup options.txt	
DSX SoftIO	External to DSX Backup after configuration changes	\DSXSoftIO	\DSXSoftIO\SoftIO.mdb \DSXSoftIO\Config\startup options.txt	
Backup Storage:				
Software Media Storage:				

Archive Management

Archive Management can be used in conjunction with Routine Backups to keep the Accrued History Manageable. Both the Access and the SQL Versions have a History Management tool that can be implemented to limit the amount of history to be saved.

Version of DSX Software	Where to Configure	Folder and File Name	What to Do	Done
WinDSX Comm Server Access Version	On the Comm Server or Daily Ops PC.	\WinDSX\RunData\Db Settings.txt	Close the WinDSX program. In the WinDSX\Rundata folder locate the DBSettings.txt file. In that file located the section below and enter the number of days of history to store. ---------- Name: DelHist Value: 0 Default: 0 Desc: How many days of history are stored before auto delete. Zero = no delete ---------- Save the file and restart the program.	
WinDSX SQL - Comm Server SQL Version	On the Comm Server or Daily Ops PC.	\WinDSX\DbSql.exe	In the DataBase program Select Setup/System Parameters /Comm Server Tab/Keep History for this many Days. Enter the number of Days to Keep and click OK to save.  Restart the program.	